

**Authorization  
for Release of Information**

HIM Phone: (763) 581-4467, HIM Fax: (763) 581-4447  
Email: MedicalRecords@NorthMemorial.com

<b>PATIENT INFORMATION</b>	NAME: _____ DATE OF BIRTH: _____ Address: _____ Day Phone: _____ City: _____ State: _____ Zip: _____
<b>Clinic/Hospital/Provider (WHO has the information you want to be released?) Please list specific hospital and/or clinic location.</b>	NAME: _____ Address: _____ Day Phone: _____ City: _____ State: _____ Zip: _____
<b>Receiving Party (WHERE do you want the information sent? WHO may have the information?)</b>	NAME: _____ Attention to: _____ Address: _____ Day Phone: _____ City: _____ State: _____ Zip: _____ Fax Number (Only for urgent patient care requests) _____
<b>Information to be Released (WHAT do you want sent or released? Check all appropriate items that apply.)</b>	Information to be released includes records from the following dates: _____ ___ Cardiac Test Results      ___ History & Physical      ___ Physician Progress Notes ___ Consultation Reports      ___ Laboratory Reports      ___ Radiology Films ___ Discharge Summary      ___ Nurses Notes      ___ Radiology Reports ___ EKG Reports      ___ Operative Reports      ___ Billing Records ___ Emergency Reports      ___ Pathology Reports      ___ Other (specify): _____ Reports released may include sensitive information such as mental status/chemical dependency, HIV/STD or pregnancy testing results. If there is specific information that you do not want released, please write here:
<b>Purpose of Release (WHY is it needed?)</b>	The information is needed for the following purpose: _____
<b>Release Instructions (HOW and WHEN do you want the information?)</b>	Date information is needed: _____ (Please allow adequate time for processing) <input type="checkbox"/> Mail <input type="checkbox"/> MyChart <input type="checkbox"/> Courier <input type="checkbox"/> Review only <input type="checkbox"/> FAX <input type="checkbox"/> DVD ( <input type="checkbox"/> mail) <input type="checkbox"/> Encrypted Email (address) <input type="checkbox"/> Unencrypted Email (address) _____ Note: I acknowledge that by electing to receive my health information via email in a non-secure manner that the information will not be encrypted, and there's a potential risk it could be intercepted and viewed by a third party. North Memorial Health is not responsible for unauthorized access of your health information while in transmission to the email address you designated above.
This authorization will expire upon the earliest of the following dates: 1) the date the stated purpose is fulfilled 2) the date I write here _____ 3) the date that I revoke this authorization. If not otherwise stated, this will expire one year from the date signed. I understand that I may revoke this authorization at any time by writing a statement to the authorized releaser as noted above except to the extent that North Memorial Health has relied on the authorization. A photocopy or facsimile of this authorization shall be treated as valid as the original. I understand that once this information is disclosed, it may no longer be protected under the Federal Privacy Regulations and that the recipient might redisclose the information.	

\_\_\_\_\_  
Signature of Patient or Patient's Representative

Date \_\_\_\_\_  
Must be filled in

If Patient's Representative, under what legal authority are you signing?  
• Parent • Guardian • Health Care Agent • Other (specify): \_\_\_\_\_  
• Fees may be charged in accordance with MN Statute 144.292 and Federal Rule 45 C.F.R. §164.524

**Not required to sign this authorization  
in order to receive treatment**